



भारतीय प्रौद्योगिकी संस्थान दिल्ली
Indian Institute of Technology Delhi
Hauz Khas, New Delhi – 110 016. Website : www.iitd.ac.in

Advt. No. E-II/13/2023(W) Dated December 08, 2023

Applications are invited from Retired/ Retiring (Central Govt./ Central Autonomous Body) officials for engaging **01 Consultant for Legal Cell, IIT Delhi**. The engagement will be purely on contract basis initially for a period of one year which can be extended upto 02 years or till 65 years of age whichever is earlier, subject to requirement and after review of satisfactory work performance based on functional need, at a consolidated remuneration as per details given below:

Engagement position	Consolidated Remuneration	Essential Qualification & Experience	Age Limit
Consultant	As per the prescribed guidelines mentioned in Office Memorandum of Government of India, Ministry of Finance, Department of Expenditure vide F.No.3-25/2020-E.IIIA dated 09.12.2020.	Qualification: A degree from a recognized University/ Institute. Experience: At least 10 years of experience in handling legal cases, at all stages, in the following areas: 1. Administration/ Establishment/ Service Matters/ Labour Laws. 2. Drafting and vetting of various kinds of MoUs/ agreements/ contracts/ Tender/ lease deeds, awards etc. 3. Works related matters. 4. Matters related to IPR etc.	Not above 63 years (as on the last date of receiving applications)

NOTE:

1. Please note that this is purely a temporary engagement and appearance in the Interview and selection, thereafter, does not entitle for any claim what-so-ever for permanency on the regular establishment of IIT Delhi.
2. Immediate joiner will be preferred.
3. (a) Candidates are required to submit the prescribed application form affixed with recent passport size photograph duly filled by him/her. The specimen of "Application Form" is available on the Website of IIT Delhi <www.iitd.ac.in> (Please see link Jobs@IITDelhi, under the heading **Non-Academic**). **The prescribed filled in application form alongwith self-attested copies of documents supporting Educational Qualification and Experience in PDF format should be mailed at recruitmentcell@admin.iitd.ac.in by 22.12.2023 (Friday). There is no need to submit hard copy through Post/Courier.**
(b) The application form should contain detailed information regarding Educational Qualification indicating percentage of Marks/Division obtained in each examination and details of work experience. The incomplete application form will be summarily rejected.
(c) **Applications received within the due date will be shortlisted by a Committee and only the shortlisted candidates will be considered for Interview.**
(d) The date of Interview will be intimated separately through e-mail to shortlisted candidates only.

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4. Candidates must produce the original certificates/documents in support of Educational Qualification (both Academic/ Professional) and also work experience at the time of Written Test/ Interview/Joining, if selected.
5. If any information is found false/incorrect at any stage, the candidature/appointment is liable to be cancelled.

Rectt. Cell (Estt.-2)
IIT Delhi